

ASSISTANT PHOTOGRAPHER

JOB REFERENCE / CLIENT NAME DATE

JOB DETAILS

SHOOT DESCRIPTION

LOCATION

JOB DATES

MEETING POINT

DRESS CODE

SERVICES REQUESTED

Camera & lighting assistance Digital operating Other (please specify)

INDUSTRY TYPE

Advertising Magazine/Press Corporate/Design/Public Relations Other

ASSISTING FEES

	QUANTITY	RATE	TOTAL
Half days (i.e. up to 5 hours)	at \$	\$
Full days (i.e. up to 10 hours)	at \$	\$
Weather hold days	at \$	\$
Travel days	at \$	\$
Total fees			\$

JOB RELATED COSTS

	QUANTITY	RATE	TOTAL
Travel expenses	at \$	\$
Accommodation	at \$	\$
Assistant's equipment hired to the photographer	at \$	\$
Other	at \$	\$
Total costs			\$

OVERTIME RATES

- Overtime rates will be applied for days exceeding 10 hours as follows:
- 150% of the Assistant's hourly rate after 10 hours on set 200% of the Assistant's hourly rate after 12 hours on set
- Other

Note: Hourly rate is calculated as the Assistant's full day rate divided by 10

PAYMENT TERMS

Payment required upon completion of the job 20th of the month following invoice Other

ADDITIONAL INFORMATION

The Assistant has a current drivers licence Type
The Assistant has a current Public Liability insurance policy Amount

Note: As an independent contractor, the Assistant is advised to have in place their own Public Liability insurance policy with a minimum of \$1,000,000 cover

Insurance excess for equipment or vehicles loaned or hired by the Assistant to the Photographer

The following excess/es will be payable by the Photographer to the Assistant (in the event of loss or damage by the Photographer)

Table with 2 columns: EQUIPMENT HIRED, EXCESS. Includes rows for listing equipment and corresponding excess amounts.

OTHER NOTES

AGREEMENT

The Assistant and the Photographer (as defined below) acknowledge and agree that:

- 1. This booking is subject to the AIPA Standard Photographic Assistant Terms and Conditions of Engagement ("Standard Terms") as previously supplied. A copy of the Standard Terms can be obtained at www.aipa.org.nz.
2. They understand and acknowledge that this Booking Form, together with the Standard Terms, constitute the entire agreement between the parties in relation to the booking and associated services.

SIGNATURES

SIGNED FOR AND ON BEHALF OF THE ASSISTANT

SIGNED FOR AND ON BEHALF OF THE PHOTOGRAPHER

Signature box for the Assistant

Signature box for the Photographer

NAME

NAME

DATE

DATE